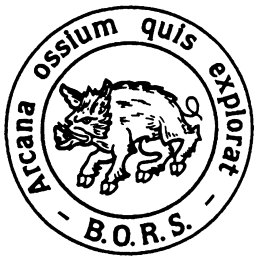

# Instruction to your Bank or Building Society to pay by Direct Debit

**Please fill in the whole form including official use box using a ball point pen and send it to:**

***Beth Norton,***
***BORS Administrator,***
Division of Orthopaedic and Accident Surgery
Queen's Medical Centre
Nottingham University Hospitals NHS Trust
Nottingham
NG7 2UH

**Service User Number**

| 6 | 3 | 0 | 9 | 6 | 8 |
|---|---|---|---|---|---|

**Reference**

| | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | | | | | | |

FOR British Orthopaedic Research Society OFFICIAL USE ONLY
This is not part of the instruction to your Bank or Building Society.

**Name(s) of Account Holder(s)**

**Bank/Building Society account number**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| | | | | | | | |

**Branch Sort Code**

| | | | | | |
|---|---|---|---|---|---|
| | | | | | |

**Name and full postal address of your Bank or Building Society**

To: The Manager Bank/Building Society

Address

Postcode

**Instruction to your Bank or Building Society**

Please pay the British Orthopaedic Research Society Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with the British Orthopaedic Research Society and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Name in Capital letters

Date

Banks and Building Societies may not accept Direct Debit Instructions from some types of account

DDI3

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## Payment Details:

| | |
|---|---|
| Amount of first payment: | £40.00 (Forty pounds) |
| Date of first payment: | 1st March, 2012 |
| Subsequent payments: | £40.00 (Forty Pounds) |
| Subsequent Payment Dates: | 1st February (and annually thereafter) |

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This guarantee should be detached and retained by the Payer.

# The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank and Building Society.
- If the amounts to be paid or the payment dates change the British Orthopaedic Research Society will notify you 30 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by British Orthopaedic Research Society or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us